

## Attachment F – Practice Field Allocation Guidelines



Brea Soccer Association  
Practice Field Allocation Guidelines

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## ***Overview***

This document publishes Brea Soccer Association's ("BSA") guidelines for the allocation and use of practice field space for its Members' teams. Within the context of creating these policies, it is the intent of BSA's Board of Directors (BOD) to create guidelines that:

1. Allow the organization to optimize and manage the use of the field resources that are granted to BSA by the City of Brea and the Brea Olinda Unified School District;
2. Equitably allocate field resources between the competitive and recreational soccer programs;
3. Define the criteria that will be used to create the master schedule as it relates to assigning practice times and field space allocations;
4. Define the criteria that will be used to determine individual team practice times and locations;
5. The process that a coach may go through to petition for a change in practice field assignment;
6. Communicate these policies and guidelines to BSA Membership (i.e., parents, players and coaches) and/or other parties that may have an interest in such matters so that all interest parties understand the BOD's intent as it relates to the operations and management of field space; and
7. Penalties that may be levied upon a team, coach, player and/or parent that violates these policies and/or guidelines.

It should be noted that the BOD, the Director of Playing Arrangements or an assigned Committee may, from time to time, make decisions that deviate from the policies and/or guidelines. If the BOD decides to deviate from the specific policies and/or guidelines contained herein, this document outlines the processes, procedures and criteria under which this can be done.

The BOD considers these policies and guidelines to be fair and equitable for all teams, ages and level of play. These policies and guidelines will be reviewed on a periodic basis and may be modified by the BOD without advance notice to the BSA Membership. Any changes to these policies and procedures will be documented and communicated via email to the head coach of the effected teams. These changes will also be made available to the BSA Membership or other interested third parties by posting them on the BSA website.

## ***Usable Field Space***

The scope of this document deals with the field space that has been granted to BSA by the City of Brea and the Brea Olinda Unified School District. The field space and the times available for use are as follows:

- Arovista Elementary School-
  - Monday through Thursday, 500 PM until sunset,
  - Saturday 800 AM until sunset
- Brea Junior High School Field #1
  - Monday through Thursday, 500 PM until 900 PM,
  - Saturday 700 AM until 900 PM
  - Sunday 700 AM until 900 PM
- Brea Junior High School Field #2 and #3
  - Monday through Thursday, 500 PM until sunset,
  - Saturday 700 AM until sunset
  - Sunday 700 AM until sunset
- Brea Olinda High School
  - Tuesday and Thursday, 700 PM to 900 PM
- Brea Sports Park
  - Monday through Thursday, 500 PM until sunset,
  - Field #4 Saturday 700 AM until 1200 PM
  - Fields #1,2,3,5 Saturday 700 AM until sunset
- Country Hills Elementary School
  - Monday, Tuesday, Thursday, 500 PM to 900 PM
- Fanning Elementary School
  - Monday through Thursday, 500 PM until sunset,
  - Saturday 800 AM until sunset
  - Sunday 12 noon until sunset
- Laurel Elementary School
  - Monday through Thursday, 500 PM until sunset
  - Saturday 800 AM until sunset
- Mariposa Elementary School
  - Monday through Thursday, 500 PM until sunset
  - Saturday 800 AM until sunset
- Olinda Ranch Park
  - Monday, Wednesday, Thursday, Friday 500 PM until sunset
  - Saturday 12 noon until sunset
- Tamarack City Park
  - Monday through Thursday, 500 PM until 900 PM,
  - Saturday 700 AM until 900 PM

Aerial photographs of each of these facilities have been included in Appendix A of this document. To avoid confusion, each aerial photograph also contains a graphic representation of the practice field that is available to BSA as well as a map defining how each practice field will be divided to accommodate multiple teams practicing at the same time.

All fields are closed to BSA activities on Fridays, except for Olinda Park Ranch or through an exception that is arranged by BSA with the City of Brea and/or the Brea Olinda Unified School District.

### ***Other Field Space***

Based on the needs of BSA, the BOD may secure additional practice and/or game field space from other private and/or public sources and may be permanently available to BSA or available on a temporary basis. For this reason, the terms and conditions under which BSA may use these "other" fields may vary from those fields listed within the "Scope" section of this document and as may not, unless specifically stated, fall under the policies and guidelines contained herein. If "other" fields are managed by policies and guidelines not contained herein, the BOD will make a reasonable effort to make these separate guidelines available to interested parties upon request and assuming that that such an act does not violate any agreement between BSA and the third party.

### ***Field Allocation Guidelines***

It is the intent of the BOD to provide all members of BSA with as much practice and playing time as possible given the constraints of time and available space. Therefore the BOD created these to manage the allocation of field space throughout the season and assigned the Director of Playing Arrangements, a BOD position, with their management.

These guidelines change as the season progresses due to accommodate the fact that days get shorter and thus less field space is available for use so continued management of the field space becomes increasingly important. The guidelines are as follows:

### **Beginning of Season thru September 30**

Practice field space will be allocated for all age classifications as follows:

- Recreational (U10 to U19)
  - 2 practices per week
  - 1-1.5 hours per practice
- Recreational (Clinic and U8)
  - 1-2 practices per week
  - 1 hour per practice
- Signature
  - 2 practices per week

- 1.5 hours per practice
- Club
  - 2 practices per week
  - 1.5 hours per practice
  - All practice schedules will be set up for either
  - Mondays and Wednesdays -or-
  - Tuesdays and Thursdays

### **October 1 thru November 1**

Shorter days and limited lit field space require changes to practice schedules at mid-point season. Therefore the Director of Player Arrangement will re-allocate practice field space. These guidelines assume that Daylight Savings Time ends the first Sunday of November. The re-allocation guidelines are as follows:

- Recreational
  - Clinic & U8
    - 1 practice per week
    - 1 hour per practice
  - U10
    - 1 practice per week
    - 1 hour per practice
    - Additional practice times may be set up at the coach's discretion, based on practice field availability and on a first come, first serve basis.
  - U12 & Up
    - 1 practice per week
    - 1.5 hours per practice
    - or-
    - 2 practices per week
    - 1 hour per practice
- Signature (all teams)
  - 2 practices per week
  - 1.5 hours per practice
- Club (all teams)
  - 2 practices per week
  - 1.5 hours per practice

### **November 1 thru End of Season**

Once Daylight Saving Time goes into effect (first Sunday in November), the following practice field allocations guidelines will go into effect:

- Recreational

- Clinic- practices will end, scheduled games will continue through the end of the season
- U8 & U10
  - Practices are optional at the coach's discretion
  - 1 practice per week
  - 1 hour per practice
  - All practices will be "short field" practices
- U12 & Up
  - Practices are optional at the coach's discretion
  - 1 practice per week, 1.5 hours per practice –or-
  - 2 practices per week, 1 hour per practice (based on availability)
  - All practices will be "short field" practices
- Signature (all teams)
  - 2 practices per week
  - 1.5 hours per practice
  - 1 practice will be short field, 1 practice will be on larger field space typically 1/3 of a field
- Club (all teams)
  - 2 practices per week
  - 1.5 hours per practice
  - 1 practice will be short field, 1 practice will be on larger field space typically 1/3 of a field
  -
- Younger teams will have preference to early practice times
- All U16 and Up teams (e.g., Recreational, Signature and Club) will practice after 800 PM. Exceptions may be made based on availability and at the discretion of Director of Playing Arrangements.

### ***Other Field Allocation Assumptions***

In addition to the aforementioned guidelines contained in this document, the Director of Playing Arrangements will consider the following additional factors when allocating field space:

- Prioritizing practice space
  - Individuals that are the head coach for multiple teams
  - Individuals who are the head coach for one or more teams and assistant coach for others
- Level or intensity of play (i.e., recreational, Signature, club)
- Age

For safety reasons, the level of play and age are taken into consideration. Therefore, whenever possible, teams are grouped by age and the level or intensity of play.

### ***Change Practice Times and/or Locations***

Coaches must receive approval from the Director of Playing Arrangements prior to changing practice times or locations. The Director of Playing Arrangement will work to accommodate requests but cannot guarantee that the change(s) will be granted.

### ***Unauthorized Practice Space***

For insurance reasons, BSA teams may NOT practice on unauthorized fields. If a coach has a question about whether or not a practice space is authorized, he/she should contact the Director of Player Arrangements prior to holding any practice on a field in question. The email address for the Director of Playing Arrangements is: [arrangements@breasoccer.org](mailto:arrangements@breasoccer.org)

### ***Field Conditions and Closures***

Coaches are responsible for the safety of players and the proper use of BSA fields. Therefore BSA requires that all coaches use prudence when weather or field conditions compromise the safety of players or use may damage the fields.

Access to all practice and playing fields are provided to BSA through special arrangements between BSA and the City of Brea and/or the Brea Olinda Unified School District. BSA is required to follow City of Brea ordinances, rules and regulations pertaining to field usage, including closures.

In the event of inclement weather conditions, coaches are required to contact the City of Brea Mud Line to determine the status of the fields. This recorded message is updated regularly by the City of Brea, including weekends. This recording will let coaches know if a particular field(s) or all fields are closed. The phone number:

City of Brea Mudline: (714) 671-4437

You can also find this number via the BSA website:

[http://www.breasoccer.org/Resources/mudline/index\\_E.html](http://www.breasoccer.org/Resources/mudline/index_E.html)

If the Mudline says that the fields are OPEN and weather conditions change or other types of unforeseen circumstances arise (i.e., broken water pipes, damaged fields, etc.), referees are given the sole authority to postponement and/or cancel a game(s). The referee's decision to postpone or cancel a game(s) will be based on player safety and whether or not play will severely damage the fields. Coaches are not allowed to contest these decisions. When games are cancelled, BSA, CalSouth and/or Coast Soccer will make every effort to reschedule the game(s), however it is not guaranteed.

### ***Disciplinary Actions***

Failure to adhere to these guidelines may result in disciplinary actions on the coach and/or team. These disciplinary actions may include the loss of practice space or other such actions that the BOD deems appropriate including the loss of pay when professional trainers are involved in such incidents.

### ***Contact Information***

For additional information or to answer questions regarding practice schedules or the allocation of practice space, please contact the Director of Playing Arrangements via email at [arrangements@breasoccer.org](mailto:arrangements@breasoccer.org)

For information pertaining to fields or field conditions, please contact the Director of Fields via email at [fields@breasoccer.org](mailto:fields@breasoccer.org)

For the specific name and phone numbers for these individuals or other BOD positions, please check the web site at [http://www.breasoccer.org/about/bod/index\\_E.html](http://www.breasoccer.org/about/bod/index_E.html)

### ***Appendix A- Practice Field Maps***

Practice field maps have been omitted from this version of the document.

The practice field maps may be seen on the BSA website at: [http://www.breasoccer.org/Resources/fields/index\\_E.html](http://www.breasoccer.org/Resources/fields/index_E.html)